



Regular Meeting of the Board of Directors
Thursday, September 18, 2025 - 9:30 am PST

Conference call number: (857) 357-0254 Access code: 755212#

MINUTES

Board Members Present:

Melissa Mallory, Dell
Joyce Thung, VIZIO
Kim Fox, Lenovo
Gregg Chason, Skyworth
Eric Gilbert, Acer America
Jane Kang, Samsung
Mark Dabek, RE-PC
Lindsey Filo, LG
Leslie Perkins, Department of Commerce

Also Present Were:

Peter Thermos, Executive Director, WMMFA
Christine Haun, Dept. of Ecology

Board Members Absent:

Cintia Gates, Microsoft
Eduardo Molina, Apple
Luis Vargas, HP
Blake Nelson, Dept. of Ecology

1. Call to order – *Gregg Chason*

Gregg called the meeting to order at 9:35 am.

2. Approve minutes of the July 17, 2025, regular meeting of the Board - **(Board vote)** – *Gregg Chason*

Gregg addressed the board regarding the minutes of the July board meeting, asking if there were any questions or changes to the minutes. Hearing none, Gregg asked if there was a motion to approve the minutes which were provided in the September 18, 2025, board meeting reference documents. On a motion by Kim Fox, seconded by Melissa Mallory, the minutes of the March meeting were approved unanimously.

3. Report on August operational and financial results – *Peter Thermos*

- A. Pounds by CEP totals
- B. Financial reports

- C. Unpaid past due manufacturer's invoices to date
- D. Restitution account balance and future expenditures

The Director referred to the board reference documents that provided YTD August pound and financial information and stated that the collected weight for August was 1,166,492 pounds, which was about 1% above projected volume.

August expenses were about 14% under budget. The cost per pound in August was \$0.381 which was approximately equal to July and 7% below August 2024. Financial reserves increased to approximately \$525K. Budget reductions are scheduled for the 4th quarter to reduce financial reserves.

The Director stated that past due invoices were approximately \$11K and he expects to collect all outstanding amounts.

Thermos also stated that no restitution funds were used in August.

- 4. E-Cycle Washington Update – *Peter Thermos*
 - a. Program Legal and Oversight Structure
 - b. Open Publics Meetings Law
 - c. Trend Analysis – Collection volume and technology trends

The Director presented information to the board on how the roles of WMMFA and WA Ecology are created in the Electronic Product Recycling law. He covered the main responsibilities of each party and basic information on the key documents that guide the program. These documents include, from WA Ecology, the Rules and the Processor Standard, and from WMMFA, the Standard Plan.

Thermos then gave a brief overview of the Open Public Meetings law and how it impacts WMMFA. Included in the presentation were history and basics about the law, fines for non-compliance, and guidelines for board members to help avoid compliance issues when discussing board matters.

Lastly, the Director provided a trend analysis covering overall annual collections and trends in the technologies that make up the mix of collected electronics. He projected that collected pounds in 2025 would be similar to 2024, making it the 4th straight year of collections of around 13 million pounds. The trend away from CRT products is continuing, but at a slower rate than it had been two years ago. The trend of laptops replacing desktops appears to be continuing, but laptops are projected to make up a slightly smaller portion of all computers received for recycling, by weight, in 2025 compared to 2024.

- 5. Guest Speaker – *Emily Farrant Director of Operations, Greeneye Partners (Environmental Auditor)*
 - A. Trends in Plastics Recycling

Emily Farrant presented to the board on export and legal issues around the recycling of plastics. Specifically, Emily addressed the situation in Malaysia that had been receiving significant amounts of plastics from US recyclers but has since drastically reduced the amount of plastic they would accept.

- 6. Guest Speaker – *Jason Linnell, Executive Director, National Center for Electronics Recycling*
 - A. Relaunch of Oregon E-Cycles
 - B. Regional and National Trends

Jason Linnell gave a brief overview of NCER and then provided a detailed update on changes to the Oregon recycles program. He also touched on regional and national trends in state recycling programs.

- 7. Matters to discuss at future meetings – *Peter Thermos*
 - a. 2026 Budget

The Director reminded the board that the 2026 Budget would be presented at the November board meeting and a vote would be taken on the Q1 2026 budget.

b. Board Positions

The Director stated that votes on board positions would take place in the January 2026 board meeting. Board members that would like to leave a board position or take on a new one should contact either himself or the board chair prior to January.

8. Closing Remarks – *Melissa Mallory, WMMFA Chairperson*

Melissa Mallory addressed the board, thanking them for attending both virtually and in-person. She noted that she has served on the board for several years and enjoys the annual event and opportunity to spend time with board members. She explained that the program and was not expected to face significant issues, but in the event that issues occurred, the WMMFA board members have the experience and expertise to manage them.

Adjourn meeting – the meeting was adjourned at 11:33 am