



**Regular Meeting of the Board of Directors  
Thursday, March 18, 2021 - 9:30 am PST**

**Conference call number: 1-563-999-2090 Access code: 755212#**

## **MINUTES**

### Board Members Present:

Gregg Chason, Funai Corp. Inc.  
Chris Kaasmann, Samsung  
Madeline Smith, LG  
Brandon Seegmiller, HP  
Kristyn Rankin, Apple  
Kim Fox, Lenovo  
Eric Gilbert, Acer America  
Ken Lowe, VIZIO  
Mark Dabek, RE-PC  
Cintia Gates, Microsoft  
Al Salvi, Dept. of Ecology

### Also Present Were:

Peter Thermos, Executive Director, WMMFA  
Cynthia Mendoza, TCL

### Board Members Absent:

Radi Simeonova, Department of Commerce

1. **Call to order – *Brandon Seegmiller***  
Brandon Seegmiller called the meeting to order at 9:33 AM
2. **Approve minutes of the March 18, 2021 regular meeting of the Board - (Board vote)**  
Brandon asked those present if they had any additions, changes, or deletions to the draft minutes from the January 2021 board meeting. There were no comments or suggestions to the draft minutes. On a motion by Gregg Chason seconded by Chris Kaasmann the minutes to the January meeting were approved unanimously.
3. **Report on February 2021 operational and financial results – *Peter Thermos***
  - A. Pounds by CEP totals
  - B. Financial reports
  - C. Unpaid past due manufacturer's invoices to date
  - D. Restitution account balance and future expenditures

Thermos referred to the board reference documents that provided YTD February pound and financial information. He noted that the YTD cost per pound had increased for 2020 from the prior year by about 4% however pounds volume and expenses had decreased approximately 25-30% over that period. The Executive director told board members that there were very few member's past dues with the exception of one manufacturer and he believed the balance would be collected soon.

A board member asked for status of covid-related decrees and general attitudes in Washington State. Thermos stated that the governor had recently indicated that things would be opening including schools but the process was moving slowly.

Thermos stated that there had been no expenditures from the restitution account in February.

4. **2021 Q3 proforma budget and annual projections (no vote until May 20, 2021) – Peter Thermos**  
Thermos stated that minor adjustments have been made to the Q3 budget for expected transition expenses. He also stated that the office will be moved to Seattle, with operations beginning there approximately May 1, 2021.
5. **WMMFA management transition progress and comments – Peter Thermos**  
Thermos stated that the transition is going very well and invited feedback from board members via email or phone.
6. **EarthEye Tracker planning for 2021 – Peter Thermos**  
Thermos stated that we plan to initiate a tracker program later in the year. There was a short discussion about how the number of trackers we planned to use in the 2021 program. Thermos responded that we will most likely use the same number of trackers as we did in 2020 but would consider the number again in 2022 and possibly increase it. Thermos was asked if any trackers from the 2020 program were still active. He replied that some trackers were still active and there would be an update on those in the coming months if warranted.
7. **Matters to discuss at future meetings**
  - a. Annual “in person” meeting
  - b. Govt. satisfaction report
  - c. Annual report to Ecology

Thermos reminded board members that our in-person board meeting was scheduled for end of September and encouraged board members to attend. He also stated that the annual report was turned in to Ecology but we had not yet heard back regarding edit requests or acceptance. Al Salvi added that Ecology was working on both the annual report and the satisfaction report and expected to see activity on these items in the coming weeks.

The meeting was adjourned at 9:47 am