

**WASHINGTON MATERIALS MANAGEMENT
AND
FINANCING AUTHORITY**

**Regular Meeting of the Board of Directors Thursday, January 21st – 2010, 9:30 am
Offices of Van Ness Feldman PC
719 Second Avenue, Suite 1150
Seattle, Washington 98104**

Conference call number: 1-906-481-2100 Access code: 312217#

AGENDA – revised 1-18-2010

1. Call to Order – *Mary Jacques*
2. Call for motion to approve Mary Jacques to preside at today’s meeting in absence of Chair / Vice Chair –
Vote *Mark Dabek*
3. Approve Minutes of the: November 20, 2009 regular meeting of the board – *Mary Jacques*

9:45 AM to Executive session – Executive Director performance review, compensation, and request
10:00 AM Resume Regular Board meeting session
4. Motion vote: Executive Director compensation and request
5. Report on financial and operating position - *John Friedrich*
 - A. December and 2009 Operating and Financial Results
 - B. Actual to budgeted expenses 2009
 - C. Unpaid Manufacturers invoices to date
 - D. Financial controls and financial audit update
6. Progress report on annual report due to Ecology March 1, 2010 – *John Friedrich*
7. Manufacturer invoice determination factors discussion update - *John Friedrich*
 - A. Reserve requirements and timing of invoice issue, due date, terms, and expense payments
8. Motion and Vote on Flex Plan participation – one applicant (1) – *open*
9. Annual Board Positions – election discussion – vote – per bylaws (nominees listed)
 - Chairperson Mary Jacques - Lenovo
 - Vice-Chairperson Kristyn Rankin - Dell
 - Secretary Gregg Chason – P&F USA Inc.
 - Treasurer Meggan Ehret – Thomson Inc.
 - Member at Large Nick Ammann - Apple
10. Strategy going forward to offer additional value to members – discussion
John Friedrich, Board members
11. Proposed budget for Q2, 2010 - budget presentation discussion – *John Friedrich*
12. Motion to approve 2nd Quarter Budget – Vote – *open*
12. Matters to address at future meetings:
Standard Plan revision suggestions, discussion
Design for Recycling
Public Outreach
11:00 a.m. Pacific - Adjourn Meeting