

WASHINGTON MATERIALS MANAGEMENT AND FINANCING AUTHORITY

Minutes Regular Meeting of the Board of Directors January 24, 2008

The Board of Directors (“Board”) of the Washington Materials Management and Financing Authority (the “Authority”) held a regular meeting at 9:00 a.m. PST on Thursday, January 24, 2008, at the offices of Van Ness Feldman in Seattle, Washington.

Directors Present:

Mark Dabek, RE-PC
Talal El-Husseini
Mary Jacques, Lenovo
Mike Moss, Samsung
Erik Stromquist, CTL Corp.
John Swiderski, Deer Park Computer Sales and Service
David Thompson, Panasonic
Mike Watson, Dell

Also Present Were:

Walter Alcorn, Alcorn Consulting (Contractor)
Peter Lyon, Dept. of Ecology (Ex Officio)
Shad Pruitt, State Treasurer (Ex Officio)
Suzette Riley, Colehour+Cohen (Contractor)
Christy Shelton, Cascadia Consulting (Contractor)
Marion Silverthorne, WMMFA Project Manager

Directors Absent:

Nick Ammann, Apple
Meggan Ehret, Thomson, Inc.
Stacey Ward, Wal-Mart

Counsel Present:

Pamela Anderson, Van Ness Feldman
Tyson Kade, Van Ness Feldman

1. Call to Order

John Swiderski, Chairperson, called the meeting to order at 9:10 a.m. A quorum of Directors was present.

2. **Approval of Minutes of the Regular Meeting December 11, 2007 and the Special Meeting on December 20, 2007**

Discussion: The Board reviewed the minutes of the regular meeting held on December 11, 2007 and the special meeting held on December 20, 2007.

On a motion duly made (Swiderski) and seconded (Dabek), it was:

VOTED to approve the minutes of the regular meeting and the special meeting.

The recorded vote was unanimous (6-0), and the motion carried. Mr. Moss and Mr. Watson were not present for the vote.

3. **Update on Collector Outreach Effort**

Discussion: Walter Alcorn presented a summary of the collector outreach effort, stating that the Authority has received letters of intent from all counties in the state. The Board discussed a January 25 deadline for adding collectors to the Standard Plan. The Board also discussed the operational and financial issues to address with collectors this spring and summer.

4. **Report from the Finance Committee**

There was no report made at this time.

5. **Discuss Standard Plan**

Discussion: Christy Shelton reviewed and summarized the required sections of the Standard Plan. The Board discussed the steps and timeframe for submitting the Standard Plan to the Department of Ecology by February 1. A special meeting was scheduled for January 30 to approve the final Standard Plan.

6. **Election for Officers of the Board**

Discussion: The Board elected the following officers for the 2008 term:

Chairperson: Ms. Jacques nominated John Swiderski.

On a motion duly made (Jacques) and seconded (Watson), it was:

VOTED to elect John Swiderski as Chairperson.

The recorded vote was unanimous (7-0), and the motion carried. Mr. Moss was not present for the vote.

Vice Chairperson: Ms. Jacques nominated Mike Watson.

On a motion duly made (Jacques) and seconded (Dabek), it was:

VOTED to elect Mike Watson as Vice Chairperson.

The recorded vote was unanimous (7-0), and the motion carried. Mr. Moss was not present for the vote.

Secretary: Mr. Swiderski nominated Mary Jacques.

On a motion duly made (Stromquist) and seconded (Dabek), it was:

VOTED to elect Mary Jacques as Secretary.

The recorded vote was unanimous (7-0), and the motion carried. Mr. Moss was not present for the vote.

Treasurer: Mr. Swiderski nominated Mike Moss.

On a motion duly made (Jacques) and seconded (Dabek), it was:

VOTED to elect Mike Moss as Treasurer.

The recorded vote was unanimous (7-0), and the motion carried. Mr. Moss was not present for the vote.

At-Large: Mr. Watson nominated Nick Ammann.

On a motion duly made (Watson) and seconded (Jacques), it was:

VOTED to elect Nick Ammann as At-Large.

The recorded vote was unanimous (7-0), and the motion carried. Mr. Moss was not present for the vote.

7. Upgrade WMMFA Website

Discussion: Marion Silverthorne and Suzette Riley presented a plan to upgrade the WMMFA website for \$5,000. The upgrade would ensure that the website will be easy and inexpensive to maintain and serve as a more effective communications tool for stakeholders.

On a motion duly made (Watson) and seconded (Dabek), it was:

VOTED move forward with the plan as presented.

The recorded vote was unanimous (7-0), and the motion carried. Mr. Moss was not present for the vote.

8. Adjourn to Executive Session

At 11:00 a.m., the regular meeting was adjourned to an executive session, pursuant to RCW 42.30.110, to discuss employment matters.

The regular meeting was reconvened in open public session at 1:35 p.m.

9. Discuss Operating Plan

Discussion: Tyson Kade presented a summary of the statutory requirements for the Operating Plan. The Board discussed the potential content of the Plan, the timing of its development, and the need to improve manufacturer awareness.

10. Discuss Responsibilities of Compliance Organization

Discussion: The Board discussed the compliance organization and the need to form a committee to clarify its function and responsibilities.

11. Adjournment

The meeting was adjourned at 2:45 p.m.